



Available Volunteer Positions at the FLBM

Most positions will require some orientation and training.

Front Desk/Greeter – The volunteer will be at the museum's front desk to greet visitors, answer phones, and answer questions. They will also be required to use the I-Pad based Square Point-of-Sale system for admissions and gift shop sales. Must be pleasant and professional to all visitors.

Boat Restorer/Builder - The volunteer will work with a team to restore and/or build boats that are associated with the Finger Lakes' boating heritage. Work will consist of restoring museum collection boats or building replicas. Basic carpentry skills desired.

Education Program Aide - The volunteer will aid staff during elementary school field trips and other youth programs at the museum. Responsibilities will include aiding students with arts and crafts projects, touring the museum, demonstrating water and boating safety, and other duties as assigned.

Docent/Guide – The volunteer will give guided tours of the museum and be able to answer detailed questions about our exhibits. Familiarity with the history of boating in the Finger Lakes and our collections a plus.

Data Entry – The volunteer will input data into various computer software programs, such as Past Perfect and Microsoft Excel. The data could be accession numbers for artifacts, descriptions of items, indexing scrapbooks or journals, etc. Familiarity with Microsoft Office programs a plus.

Cleaner/Floater – The volunteer will help keep the museum clean and presentable to the public. Help in storing of items, dusting, and removal of trash, etc.

Researcher – The volunteer will aid the Executive Director in the filling of research requests made by the public. The research requests could be made by phone, e-mail, or in person.

Special Event Aide – The volunteer will help at any of the museum's fundraisers, programs, and other special events. They will help with set-up and take-down and interact with the public, etc.

Building Maintenance – The volunteer will generally help with any building maintenance issues the museum encounters, such as electrical, plumbing, HVAC, roofing, etc.

Grounds Maintenance – The volunteer will help with any maintenance issues on the grounds of the museum, such as lawn mowing, weed whacking, tree limb and leaf removal, driveway patching, snow shoveling, etc.

Communications/Marketing – The volunteer will help with "getting the word out" on museum activities using print and online media, including press releases, Facebook and Instagram posts, etc.

Exhibits Assistant – The volunteer will help the Exhibits Committee with planning, designing, and creating museum exhibits. They may also serve on the committee.